

Application for a state pension from Denmark

1. APPLICANT	
First name	Surname
Maiden name	Previous names
Date of birth/Personal ID no.	Tel.
Town of birth	E-mail
Country of birth	Citizenship
Current fixed address	
Post code and city	
Country	

2. DIGITAL POST		
Do you have access to digital post? (Tick)	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>

3. REFUGEE STATUS		
Do you have/have had refugee status according to the immigration law's §§ 7 or 8? (Tick)	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>

4. FAMILY STATUS						
Current marital/civil status (Tick)	Married	<input type="checkbox"/>	Separated	<input type="checkbox"/>	Divorced	<input type="checkbox"/>
	Cohabiting	<input type="checkbox"/>	Single	<input type="checkbox"/>	Single/widower	<input type="checkbox"/>
From which date?	<div style="text-align: center;"> _ _ - _ _ - _ _ d d m m y y </div>					
Spouse/partner's first name	Spouse/partner's surname		Spouse/partner's date of birth/personal ID no.			

Have you been married previously while living in Denmark? If yes, please indicate:			
First name	Surname	Date of birth /Personal ID no.	Date of marriage
First name	Surname	Date of birth /Personal ID no.	Date of marriage
First name	Surname	Date of birth /Personal ID no.	Date of marriage

Father's first name	Father's surname	Father's date of birth /Personal ID no.
Mother's first name	Mother's surname	Mother's date of birth /Personal ID no.

5. SOCIAL PENSION FROM OTHER COUNTRIES			
Have you earned the right to social pension in other countries?	Country	Country	Country
If yes, please provide insurance or other personal ID number from other countries			
Pension authority's name			
Pension authority's address			
Have you ever received any type of pension? (Tick)	Disability pension	Disability pension	Disability pension
	State pension	State pension	State pension
	Widow's pension	Widow's pension	Widow's pension
If yes, from which date?	<small>— d — — m — — y — y</small>	<small>— d — — m — — y — y</small>	<small>— d — — m — — y — y</small>

6. WHERE DID YOU LIVE IN DENMARK FROM WHEN YOU WERE 15 UNTIL 1971?

From	To	Address	Municipality

7. HAVE YOU LIVED ABROAD WHILE WORKING IN DENMARK SINCE YOU TURNED 15?

Enclose documentation for your work in Denmark, e.g. employment contract, confirmation or reference from your employer.

From	To	Address	Country

Applicant's statement, consent and signature

I solemnly declare that the information in this document is correct. I am familiar with the fact that I commit a criminal offence if I supply incorrect and insufficient information in bad faith, and that I am under an obligation to pay back any amount which I may have received on the basis there of.

At the same time, I give my consent to Udbetaling Danmark to collect the necessary information regarding my case.

Date and signature

You can send the form to Udbetaling Danmark, International Pension by:

- Digital Post from www.borger.dk
- mail to intpension@atp.dk
- post to Kongens Vænge 8, 3400 Hillerød, Danmark.

GUIDELINES

1. Write your personal details.
2. You can read more about Digital Post on www.borger.dk/digitalpost.
3. If you are a refugee according to §§ 7 or 8 of the immigration law and live within the EU/EEA area or Switzerland, you may qualify for a Danish pension for the periods you lived in your country of birth.
4. We may need your father's and mother's names when we gather documentation from the National Register of Persons in Denmark.
5. Insurance or personal ID number in other countries can reduce the case handling time. Please note:
 - In the Netherlands, a user service number consists of 9 digits.
 - In Norway a personal ID number consists of 1 character (date of birth + month + year + 5-digit serial no.)
 - In Sweden a personal ID number consists of 12 characters (date of birth + month + date + 4-digit serial number).
 - In Germany a Versicherungsnummer consists of 12 characters (2 digits + date of birth + one letter + 3 digits).
 - In America a Social Security number consists of 9 digits (xxx-xxx-xxx).
6. It is important that you state your residency periods in Denmark as accurately as possible.
7. If you lived in another country while working in Denmark, it may affect how much Danish pension you are entitled to. Read more on www.borger.dk/International-pension. Enclose the documentation for your work in Denmark, e.g. employment contract, confirmation or reference from your employer.
8. State whether you have worked in Denmark for at least 12 months.
9. State whether you worked for a Danish employer while you lived abroad. You may qualify for a Danish pension if you worked for a Danish employer while you lived abroad. This applies if e.g. you were:
 - posted as a representative for a public Danish authority or employed in a similar position.
 - employed in a Danish subsidiary or branch.
 - studied abroad as part of a planned study period.
 - contracted on a Danish ship.

Enclose the documentation for your work in Denmark, e.g. employment contract, confirmation or reference from your employer. Information from the Danish tax authorities is not sufficient.

10. Accompanying spouse: If you followed your spouse as part of his/her job abroad for a Danish employer, you may qualify for a Danish pension for that period. However, this only applies if you did not qualify for a social pension in other countries during the same period.

If yes, please send documentation for your spouse's work abroad, e.g. a confirmation from the employer, employment contract or recommendation - information from the Danish tax authorities are not sufficient.

We exchange information about you

Udbetaling Danmark is required to inform you about the following:

When you apply for/receive state pension, we are allowed to exchange information about you

Udbetaling Danmark is obligated to exchange relevant information about you with other parties to ensure that you receive the benefit that you are entitled to.

When you apply for/receive state pension, you consent to Udbetaling Danmark's exchange of information about you. We can exchange information about you with relevant parties, including public authorities, employers, banks etc., when this exchange is necessary to process your case.

What information can we exchange?

We can do the following without asking for your consent:

- receive financial information from other public authorities and unemployment insurance funds (a-kasser) if the information is necessary to process your case, and we can also ask the municipality, to check your wage payments,
- share information about you with the municipality to recalculate, offset, do additional necessary follow-ups, or check the disbursement of benefits you might not be entitled to receive,
- combine our own information about you with necessary, non-sensitive personal data from other Danish or international authorities or

unemployment insurance funds (a-kasser) for the purpose of controlling whether or not you are entitled to state pension. In certain cases, we can take the result of the data combination and further combine it with information about you from PostNord or other providers of postal services.

- exchange necessary information about the case with the municipality, e.g. what the case scope and objectives are, which case steps have been taken, and if we or the municipality has opened a case to check whether you are entitled to other benefits. We can still exchange necessary information with the municipality in this manner if your case has been closed within the last 6 months.

We can receive information from relevant parties, including other public authorities, employers, banks etc. in cases regarding repayment of benefits, if the information is necessary to process the case.

Legal framework

Udbetaling Danmark-loven §§ 5-10, §§ 11a -11b og § 12
Retssikkerhedsloven § 12

The legal framework is available (in Danish) at www.retsinformation.dk.

Why and how Udbetaling Danmark processes your personal data

Udbetaling Danmark is the data controller

Udbetaling Danmark is responsible for processing the personal data that we have about you.

In this privacy notice you can read more about the types of personal data we process about you, how we process your personal data and the data protection rights available to you when we process your personal data.

Why we process your personal data

We process your personal data for the following purposes

- To ensure that you receive the [benefit] you are entitled to.
- To train our employees and improve customer service, if you call us and consent to having the call recorded for training purposes.
- To test our IT systems in connection with development, optimisation, or error handling.

What personal data do we collect about you and where do we collect it?

We only collect information about you that is necessary to process your case.

We collect the following personal data about you:

Non-sensitive personal data

- We receive your civil registration number (CPR number) and other basic information from The Danish Civil Registration System (CPR)
- We receive income information etc. from The Danish Tax Agency
- We receive information about account numbers/NemKonto from the Agency for Digitisation.
- We receive information about any potential irregularities related to mail from PostNord or other postal service companies.
- We receive information about stays at nursing homes, municipal administration agreements, etc. from municipalities.
- We receive account information from your bank.
- We receive common basic data including periods of residency and insurance from foreign authorities.
- We receive information about whether you have complained about a decision from the National Social Appeals Board.
- We receive information about estates following a death from the Danish Official Gazette

Criminal convictions and offences

- We receive information about violations of the Danish Penal Code's provisions on terrorism, travel bans, failure to comply with a sentence, etc. from the Danish Prosecution Service.
- We receive information about prosecution/sentencing, confiscation of

passports and reversions of such sentences/confiscations from the Danish Police.

- We receive information about prison stays, etc. from the Danish Department of Prisons and Probation

How do we process your personal data?

We process your personal data in a number of ways, including when we make decisions, calculate, disburse or adjust your state pension or when we take other necessary steps to process your case.

To check whether you are entitled to state pension; we can combine our own information with necessary, non-sensitive personal data that we have collected from other parties. Our own information about you is the information that you have provided and the information we receive from other departments within Udbetaling Danmark, e.g. cohabiting with another pensioner.

Who do we share your personal data with?

We can share information about you with other parties that are authorised to receive it, e.g. public authorities, institutions, and relevant private companies, see list below.

We share the following personal data about you:

Non-sensitive personal data

- We share information about benefit disbursements, etc. with The Danish Tax Agency
- We pass on information about payments, etc. to the Danish Tax Agency.
- We pass on information about entering/leaving Denmark, deaths, stays at nursing homes, etc. to municipalities.
- We pass on information about payments to your bank/NemKonto (Agency for Digitisation).
- We pass on information about income, assets, pension entitlements, etc. to the Danish Agency for Labour Market and Recruitment.
- We pass on information about income, assets, pension entitlements, etc. to Statistics Denmark.
- We pass on information on whether you are receiving an income-independent benefit, but not which benefit, to pension institutions.
- We pass on basic data about reimbursement claims, etc. to the Danish Debt Collection Agency.
- We pass on information in your case that is relevant if you complain about a decision to the National Social Appeals Board.
- We pass on information about your civil registration no. to our mail service provider.
- In some cases, we have to pass on your case to the Danish National Archives.

Transfer of personal data to countries outside the EU/EEA

Transfer of personal data to countries outside the EU/EEA

If you have previously lived or worked in a country outside the EU/EEA countries, we may have to transfer information about you to relevant national authorities in the country in question, so that they can process your case.

How long do we store your personal data?

We store your personal data while we process your case and delete it 5 years after the year, in which the case is closed. Your personal data is stored after the case is closed in accordance with current legislation (forældelses-, bogførings- and arkivloven).

If you have called us and consented to having the call recorded, we automatically delete the recording after 2 months. You can always have the recording deleted sooner by contacting us.

Automated individual decisions

We can make decisions solely by automated means. The automated individual decisions are based on data that we collect from public registers. This data is automatically compared with the information on your case and together these sets of data determine whether you are entitled to state pension.

What are your data protection rights?

You can request a copy of the personal data that we process about you (the right to access).

You can object to our processing of your personal data (the right to object to processing).

You can also request:

- to have your personal data rectified or deleted
- to have your personal data transferred to you or to someone else (the right to data portability)
- to have our processing of your personal data restricted.

There may be exceptions to the listed data protection rights, as they are not absolute and may be conditional or limited. For instance, it is not certain that you have the right to have your personal data deleted in specific instances. This right depends on the reason why we

process your personal data, meaning it depends on the specific circumstances connected to our data processing.

If you have custody of or parental responsibility for a minor and information about the child is a part of your case, the data protection rights also apply to the child.

If you have questions

Udbetaling Danmark, Pension

If you have any questions about your state pension or about Udbetaling Danmark's use of your personal data, please contact Udbetaling Danmark, Pension. You can contact us online at www.lifeindenmark.dk/international-pension-contact or call us at +45 70 12 80 55. If your question concerns our use of your personal data, please include 'Personal Data' in the subject line of your question.

Data Protection Officer

If you believe that Udbetaling Danmark's response to your request for access is inadequate or that Udbetaling Danmark has failed to comply with your personal data rights, please contact the Data Protection Officer at www.lifeindenmark.dk/udbetalingdanmark-dpo-contact or by calling +45 70 11 12 13.

The Danish Data Protection Agency

If you are dissatisfied with the way Udbetaling Danmark processes your personal data, you can file a complaint with The Danish Data Protection Agency. Read more and find their contact information at www.datatilsynet.dk/english/.

Please note that The Danish Data Protection Agency only handles complaints regarding the use of your personal data. The Danish Data Protection Agency does not handle complaints regarding your case on state pension. If you are dissatisfied with the way Udbetaling Danmark processes your case on state pension, please contact Udbetaling Danmark.

Data controller

Udbetaling Danmark
Kongens Vænge 8, 3400 Hillerød
CVR-nr. 33236239

Legal framework

Databeskyttelsesforordningens kapitel 3.

Databeskyttelsesforordningens artikel 6, stk. 1, litra e
(almindelige personoplysninger).

Databeskyttelsesforordningens artikel 10
(straffedomme og lovovertrædelser).

Databeskyttelseslovens § 11, stk. 1 (personnummer).

Lov om Social Pension.

Udbetaling Danmark-loven § 12.

Databeskyttelsesforordningens artikel 45, stk. 1.

Databeskyttelsesforordningens artikel 49, stk. 1, litra d.

The legal framework is available (in Danish) at
www.retsinformation.dk and (in all EU languages) at
www.eur-lex.eu.