

# Supplement to an application for early pension

We need information from you, so that we can process your application for an early Danish pension.

It is important that you answer all questions as accurately as possible - your answers may decide whether you are entitled to an early pension.

PLEASE WRITE WITH CAPITAL LETTERS.

## Personal information

Name:	CPR.no
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### 1 Your education

1.1 How many years did you attend school? \_\_\_\_\_

1.2 Have you got one or more qualifications  yes  no

If *yes*: Write which one/s and which year it/they was/were completed: \_\_\_\_\_

1.3 Have you started one or more qualifications that you have never completed?  yes  no

If *yes*: Write which one/s and when: \_\_\_\_\_

If *yes*: What was the reason? \_\_\_\_\_

1.4 Have you undertaken further training or taken part in supplementary courses?  yes  no

If *yes*: Which one/s and when: \_\_\_\_\_

Tell us about your experience of the process: \_\_\_\_\_

## 2 Your health

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2.1 Describe your health

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2.2 Are you currently receiving treatment?  yes  no

For which illness?

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By whom:

General practitioner

Orthopaedic surgeon

Psychiatrist

Physiotherapist

Other specialist doctors - which one/s:

Please tick if you have been hospitalised in the past year

2.3 Do you use aids such as a wheelchair, walker, cane, special equipment in the kitchen?  yes  no

If *yes*: Which one/s?

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2.4 How does your illness affect your everyday life - in and outside of the home?

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2.5 Is there anything about your health that affects your ability to work or train?

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## 5 Your accommodation and social network

5.1 Describe your housing situation:

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5.2 Are you in contact with your family?  yes  no

5.3 Are you in contact with friends?  yes  no

## 6 Your personal skills

6.1 Describe your relationship with colleagues and others in connection with your work:

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6.2 Describe your attitude towards changing work or having new job tasks or routines:

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6.3 Describe what you do during the course of the day:

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6.4 Describe your interests (i.e. club memberships/associations, practicing of various sports, meeting up with friends, reading books, browsing the internet, interests in crafts, animals, home and garden etc.):

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## Applicant's statement, consent and signature

I solemnly declare that the information in this document is correct. I am familiar with the fact that I commit a criminal offence if I supply incorrect and insufficient information in bad faith, and that I am under an obligation to pay back any amount which I may have received on the basis there of.

At the same time, I give my consent to Udbetaling Danmark to collect the necessary information regarding my case.

Date and signature

International insurance number

Any international personal identification number

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Telephone/mobile with country code

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You can send the form to Udbetaling Danmark, International Pension by:

- Digital Post from [www.borger.dk](http://www.borger.dk)
- mail to [intpension@atp.dk](mailto:intpension@atp.dk)
- post to Kongens Vænge 8, 3400 Hillerød, Danmark.

## **How Udbetaling Danmark – Public Benefits Administration processes your personal data**

When you apply for or receive pension, you consent to Udbetaling Danmark processing some of your information. This information is also called personal data.

In the following, you can read more about how we process personal data and your rights in that connection.

## **What type of data does Udbetaling Danmark process?**

We only collect and process information necessary for the case processing. The purpose is to ensure that you get the benefits to which you are entitled.

Udbetaling Danmark processes the personal data included in your application and your case. It may e.g. be your civil registration number, information about your home, your assets, your income and your live-in relationship, which we obtain from the Danish national register, the tax administration or your bank.

Udbetaling Danmark also processes your civil registration number for the purpose of the banks' advice on pension matters.

## **How does Udbetaling Danmark process your personal data?**

Udbetaling Danmark may exchange information with other authorities, employers, banks etc. when this is necessary to process your case or otherwise when we are under an obligation to do so. We process your information based on the Act on Udbetaling Danmark – Public Benefits Administration and other acts (legal framework further below).

We can disclose information about you to other public authorities, foreign authorities and private individuals who are entitled to receive the information under the law or with whom we cooperate. We may obtain, share and combine some pieces of information without asking you:

- We may share information with the municipal authorities for recalculating, offsetting, performing other follow-up or checking the payment of benefits, you may not be entitled to.
- We may obtain information from other authorities and unemployment funds if this is necessary to decide your case, and we can ask the municipal authorities to check your wage and salary payments.
- We may obtain information from other authorities, employers, banks etc. in cases concerning repayments if this is necessary to decide such cases.
- If we or the municipal authorities have set up a case to check whether you are entitled to other benefits, we may share the necessary information about your case, e.g. the matter under investigation, and the steps taken so far. This also applies to cases which have been closed within the past six months.
- For checking if you are entitled to the benefit, we may combine our own information with any necessary non-sensitive personal data from other Danish or foreign authorities and unemployment funds. In certain cases, we may combine the results with information from PostNord or other postal operators.
- We can inform pension institutions that you receive an income-related benefit, but not which benefit. We delete that information as soon as possible.

If Udbetaling Danmark discloses information about you to an authority in a third country, we will do so based on current legislation and to ensure that your payments are or have been correct.

Udbetaling Danmark will store your information during the processing of the case and delete it five years after the year the case has been closed. The information is saved following the closing of the case due to rules in the Danish Limitation Act and the Danish Archiving Act etc.

Udbetaling Danmark may make decisions that are solely based on automated processing. The automated decisions are made e.g. by Udbetaling Danmark obtaining information from public registers that is combined automatically with information in your case and which together determines whether you are entitled to benefits.

## **What are your rights?**

You may at any time withdraw your consent allowing Udbetaling Danmark to obtain information about you. You do so by contacting us. If you withdraw your consent, you may receive a rejection, get smaller payments or no longer be entitled to receive the benefit.

You may object to Udbetaling Danmark processing personal data about you.

You can get a copy of the information Udbetaling Danmark processes about you. You can also request:

- to have your personal data rectified or deleted
- to have the information sent to your or another
- that Udbetaling Danmark puts the processing of the information on hold.

Finally, you may object to Udbetaling Danmark making automated decisions.

If you have custody or parental responsibility for a child under the age of 15 whose information is included in the case, the child also has these rights.

Udbetaling Danmark is the data controller of the processing of the personal data we have received about you.

## **If you have questions**

If you have any questions relating to your pension or Udbetaling Danmark's processing of your personal data, you can contact Udbetaling Danmark, Pension. You can do that at [www.borger.dk/pension-kontakt](http://www.borger.dk/pension-kontakt) or on the phone +45 70 12 80 54. If you write on the processing of personal data, then please write "Personal data" in the headline.

If you think that you have not received an adequate answer to your wish for access to your personal data or that Udbetaling Danmark has failed to comply with your rights, then you can contact the data protection officer at [www.borger.dk/DPO-kontakt](http://www.borger.dk/DPO-kontakt) or telephone +45 70 11 12 13.

If you disagree with the way in which Udbetaling Danmark processes your personal data, you may submit a complaint to the Danish Data Protection Agency. Please note that the Danish Data Protection Agency is only a complaints body in respect of the processing of your personal data and not the handling of your benefits case. If you disagree with how Udbetaling Danmark is handling your benefits case, please contact Udbetaling Danmark.

## **Legal framework**

You can read more in:

Sections 10, 11(1), 11a(1) and (2), (4) and (5), 11b, 11c(1)/4) and 12 of the Danish Consolidation Act on Legal Protection and Administration in Social Matters

The Danish Act on Udbetaling Danmark.

The Danish Act on Social Pension

Consolidation Act no. 1209 of 17 November 2017 (Gammelførtidspensionsloven)

The General Data Protection Regulation and the Danish Data Protection Act.

The legal framework is available (in Danish) at [www.retsinformation.dk](http://www.retsinformation.dk)

You can find the General Data Protection Regulation at [www.eur-lex.europa.eu](http://www.eur-lex.europa.eu) – search for 32016R0679